

MAHARASHTRA STATE ELECTRICITY DIST. CO. LTD.

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Mumbai- 400 051



Ref: GAD/ GM-DC/

Date:

ADMINISTRATIVE CIRCULAR NO 235 DATED 17/07/2009

SUB: Revised Delegation of powers to impose punishment and to hear appeals in case of employees of Pay Group – I.

Consequent on reporting of Director (Operations) and Director (Projects), the issue regarding revising of delegation of powers to impose punishment and to hear appeals in the case of employees in Pay Group – I was under consideration sometime in the past .

2. Now the Managing Director, M.S.E.D.C.L in consultation with Director (Operations), Director (Projects) and Director (Finance) has accorded approval to revise the existing delegation of powers for imposing the punishment and hearing the appeals in the case of employees in Pay Group – I as prescribed under Sr. No. 1 & 2 of Schedule "C" appended to MSEB Employees' Service Regulations as per Annexure – "A" enclosed herewith.

3. This Administrative Circular shall come into force with immediate effect.

4. This Administrative Circular is available on the website of the Company i.e.

www.mahadiscom.in.

Encl:- Annexure - "A"

(S.Y. Patil)
Chief General Manager (P)

To,
As per mailing list of MSEDCL.

Existing delegation of Powers SCHEDULE "C" COMPETENT AUTHORITIES TO IMPOSE PUNISHMENT AND HEAR APPEALS (See Service Regulation 92, 93 & 94)					Revised delegation of Powers SCHEDULE "C" COMPETENT AUTHORITIES TO IMPOSE PUNISHMENT AND HEAR APPEALS (See Service Regulation 92, 93 & 94)				
Sr. No.	Category of Employees	Competent Authority	Appellate Authority (for 1st Appeal)	2nd Appellate Authority if 2nd appeal is permitted by the Appellate Authority	Sr. No.	Category of Employees	Competent Authority	Appellate Authority (for 1st Appeal)	2nd Appellate Authority if 2nd appeal is permitted by the Appellate Authority
1	2	3	4	5	6	7	8	9	10
1	i Heads of Departments ii All other officers of the rank of Jt. Director equivalent to SE and above. Technical posts Non-Accounts/ Non-Technical Posts Accounts posts	Chairman T.M./T.D. concerned for their respective wings *Secretary A.M.	Board Chairman Chairman	-- Board Board Board	1	i Heads of Departments ii All other officers of the rank of Dy. G.M. equivalent to SE and above. Technical posts Training/ GAD/ HR/ IR/ PR/ Legal & Allied Posts Finance & Accounts / IT Cadre	M.D. E.D. concerned for their respective wings E.D. (HR) Director (Finance)	Board Director concerned for their respective wings M.D. M.D.	-- M.D. Board Board
2	i Employees in Pay Gr.I (excluding S.E., equivalent & above and also excluding GAD, Accounts, Vigilance & Security and Fire Fighting Cadre.) ii Employees in Pay Gr.I GAD/LIR/Medical/Legal/Sports and Publicity & allied posts. a) Dy. E.O. equivalent & above. b) A.P.O./Administrative Officer and equivalent iii Employees in Pay Gr. I of Accounts Cadre iv Employees in Pay Gr.I of Vigilance & Security Cadre.	Chief Engineer * DOP Additional Director (Disc.) DOA/DOF/Director (IT Management)/DIA as the case may be. Director of Vigilance & Security	Technical Member * Secretary DOP Accounts Member *Secretary	Chairman Chairman *Secretary Chairman Chairman	2	i Employees in Pay Gr.I (excluding S.E., equivalent & above and also excluding GAD, Accounts & Vigilance & Security Cadre.) ii Employees in Pay Gr.I Training / GAD / HR / IR/ Legal / PR & Allied Posts. * a) Dy. Manager equivalent & above. b) Assistant Manager and equivalent c) Legal Advisor iii Employees in Pay Gr. I of Finance & Accounts / IT Cadre iv Employees in Pay Gr.I of Vigilance & Security Cadre.	Chief Engineer concerned C.G.M. (P) G.M. (Disc.) CLA CGM (F&A)/ CGM (IT) /CGM (IA) as the case may be. Director of Vigilance & Security	E.D. concerned for their respective wings. E.D. (HR) C.G.M. (P) ED (HR) Director (Finance) M.D.	Director concerned for their respective wings. M.D. E.D. (HR) M.D. M.D. Board
